

**Information:**

**Drawer:** Accounts Payable - Invoices **Vendor Number:** 1408793 **Vendor Name:** 1157 DesignConcepts, LLC DBA Eleven Fifty Seven

**Check Details:**

**Check Number:** 0347153 **Check Amount:** \$ 949.36 **Check Date:** 12/16/2025

**Invoice Details:**

**Invoice Number:** 27911 **Invoice Date:** 12/4/2025 **PO Number:** P0020720  
**Voucher Number:** V0915711

**Document Type:** AP Invoice

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**Document Below**

Recognition Partners, LLC  
dba 1157 Design Concepts  
210 S. Lester Avenue  
Sidney, OH 45365  
Phone 937-497-1157  
11fiftyseven.com

# Invoice

Date	Invoice #
12/4/2025	27911

Due Date
1/3/2026

Bill To:

College of DuPage  
Angela Bender  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

Shipped To:

College of DuPage  
Angela Bender  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

SO Number	PO Number	Terms	Salesperson	Ship Date	Shipped Via	FOB
27014	P0020720	Net 30	1157	12/4/2025	UPS REG	Sidney, OH

[illegible]

Please Remit To:  
Recognition Partners LLC.  
dba 1157 Design Concepts  
210 S. Lester Avenue  
Sidney, OH 45365

Thank you! All payment via credit card will be charged a 3% convenience fee. Outstanding balances beyond due date will accrue 1.5% monthly finance charge.

<b>Total</b>	\$949.36
<b>Payments/Credits Applied</b>	\$0.00
<b>Balance Due</b>	\$949.36

Accounting <AAdams@11fiftyseven.com>

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[External] RE: College of DuPage PO# P0020720

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Accounting <AAdams@11fiftyseven.com>

Fri, Dec 5, 2025 at 02:34 PM UTC

CC: McKay, Rachel <mckayr424@cod.edu>, Invoicing <invoicing@cod.edu>

BCC:

**CAUTION:** This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

I've added the PO to the invoice emailed to you yesterday. Here is an updated invoice with PO included.

**Annette Adams** | Office Manager

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210 S. Lester Ave | Sidney, OH 45365

t: 937.497.1157 x102

[11fiftyseven.com](http://11fiftyseven.com)

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**From:** Frick, Eric <fricke@cod.edu>  
**Sent:** Friday, December 5, 2025 9:16 AM  
**To:** Accounting <AAdams@11fiftyseven.com>  
**Cc:** McKay, Rachel <mckayr424@cod.edu>  
**Subject:** College of DuPage PO# P0020720

Dear Vendor,

Please review referenced below and confirm receipt of PO (Reply ALL) and process accordingly.

Embedded below is a College of DuPage (COD) Purchase Order for processing. To avoid any confusion, COD requests all packages include the PO # for each shipment.

Shipping questions? Contact the COD Warehouse at: 630-942-2550

Invoicing

**Procurement Services does not process payments.**

The College of DuPage is making considerable efforts to move towards a more efficient and streamlined process for our vendor payments. Per our Purchase Order terms and conditions, please submit all invoices directly to our Accounts Payable Department.

Invoices must be sent in **PDF format** to [invoicing@cod.edu](mailto:invoicing@cod.edu) **to ensure proper approval routing and expedited payments.**

## **Submission of Invoices Instructions**

- Invoices containing Purchase Order Numbers must clearly be indicated on the invoice
- Electronic Invoices must be submitted in PDF format only
- **One invoice per e-mail is required**
- Non-PO invoices must contain department number for proper routing of approvals

## **Safer, Efficient, and Expedited Payments**

### **ACH Payments**

For safe, efficient, and faster processing of payments, we encourage our vendors to sign up to receive ACH payments through our secured website free of charge. ACH or Automated Clearing House is an electronic network for processing transactions. Once payments have been approved, they are directly deposited into vendor's accounts the following business day.

Please submit requests to [purchasing@cod.edu](mailto:purchasing@cod.edu)

**Invoice questions? Contact Accounts Payable at [invoicing@cod.edu](mailto:invoicing@cod.edu) or 630-942-2228**

***Thank you!***

***Procurement Services***

[Purchasing@cod.edu](mailto:Purchasing@cod.edu)

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College of DuPage Invoice.pdf

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